
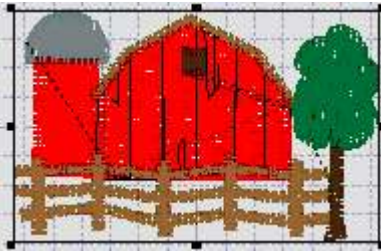


Good Beginnings

1. **Open** the design **Barn_60.vip**. (included with this lesson). 
2. **Save the design under a new name.** *This will keep you from accidentally overwriting the original file with your changes.*
 - a. **File > Save As**
 - b. Save the design as **BarnNew1.***** You can use any format you wish.

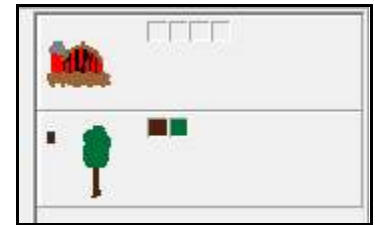


Good news. Embird saves a back-up file each time you save a design. If you accidentally overwrite a file look in Windows Explorer and find the design name you just overwrote Rename it (right click the name, select **Rename**). Now find the design name with an extension of .bak. Right click the name, select **Rename**. Delete the .bak from the file name. To see if you have **Embird** set to write back-up files, open **Manager**, click on **Options** and make sure that **Create Back-up Files** has a .

Separating Parts

On the screen you should see a barn, a fence and a tree. I want my new design to have 2 trees. I will select the tree, copy it and paste it.

1. **Separate the tree from the rest of the design.**
 - a. Right click on the 2nd to last color box next to the design thumbnail in the Object Order Bar. A menu will open.
 - b. Click on **Split Before Color**. *You now have 2 thumbnails in the Object Order Bar.*



2. **Make the tree more visible by making the rest of the design disappear.**
 - a. Click on the top thumbnail (barn, fence) to select it.
 - b. Right click on ANY of the color boxes to the right of the barn thumbnail.
 - c. Click on **Hide All Colors** in the pop-up menu.

All you see in the hoop area is the tree trunk, the tree leaves and the barn window.

